The following information provides background for candidates applying for the roles with Hunter Trade College. The College is an independent senior school in Telarah, near Maitland, NSW. The College offers a unique trade focussed Higher School Certificate program incorporating a structured industry-based learning program.

**About the College**

* Established in 2006, the College is registered with the NSW Educational Standards Authority and accredited to deliver the Higher School Certificate.
* The College is also a Registered Training Organisation (RTO) with ASQA (Australian Skills Quality Authority). This allows the College to offer VET qualifications and units of competency.
* We operate from a single site at Telarah with a team of thirty-seven employees across our teaching, support staff, RTO, and industry-based learning teams.
* In 2024, students enrolled into Year 11 from more than forty-five schools across the Newcastle, Lower Hunter, Port Stephens, and Central Coast areas.
* We aim to enrol 175 students into Year 11 each year. Year 12 is usually between 80-100 students.

**Operational Aspects**

* Students study Industrial Technology and VET training in either electrotechnology, light vehicle automotive, construction, and metals engineering over two years and a second trade subject for year 11 only.
* Other subjects include Mathematics Standard 2, English Studies, Computing Applications, Work Studies, and Industry Based Learning.
* Industry Based Learning (IBL) or "Work Placement" is a significant part of the student's program and a pivotal point of difference between our College and other schools. IBL is a major draw card for our students, particularly those students who learn best by doing, by being hands on.
* Year 11 and Year 12 are not onsite at HTC on the same days. In 2024:
  + Year 11 attends College on Wednesday, Thursday, and Friday. Once work-ready, they attend industry-based learning on Monday and Tuesday.
  + Year 12 attends College on Monday and Tuesday. They attend industry-based learning Wednesday to Friday.
* The College engages with industry, working with over three hundred employers hosting placement opportunities for students.
* Each College day comprises 6 x 1-hour periods. Period 1 commences at 8.05am and Period 6 concludes at 2.50pm.
* Our team provides opportunity and support for each student to learn, develop and succeed.
* We recognise and acknowledge that "success" will differ for each student, depending upon their circumstances and individual needs.
* The College operates within the standard public-school terms for NSW; Terms 1 - 4 per year.

**Attractive Conditions of Employment**

**For All Employees**

* Statutory superannuation of 11.44%
* 15 days personal leave (sick/carers) accrual per year.
* Generous Long Service Leave accrual of 13 weeks after ten years' service.
* Pro-rata payment of long service leave accrual upon resignation after seven years' service.
* College uniform provided.
* Supported ongoing professional development and career development.
* A collaborative and supportive team.
* A fantastic location in a rural environment.

**For Teachers:**

* Professional Standards Model of Teacher Classification.
* Commencing salary will depend upon skills and Teacher classification.
* During Term 4, full-time teachers have up to 2 days per week as pupil-free days to provide time for forward planning and completing professional learning.
* Minimal requirement to travel for sports, overnight or weekend camps/excursions.

**For Support Staff:**

* Support staff (non-teaching) are engaged for 48 weeks a year with four weeks of annual leave.
* Positions which are not required during non-term periods (e.g., canteen, counsellor) may be engaged on an averaged salary basis.
* The College Board grants 3 days special leave between Christmas and New Year in addition to annual leave to support staff.